

BURY SAFEGUARDING ADULTS PARTNERSHIP



Please note that on distribution (12/07/2016) this documentation had not been ratified by the Independent Chair.


MEETING NOTES SAFEGUARDING ADULTS STRATEGIC BOARD MEETING

HELD ON 5th July 2016, 2.00pm TO 4.00pm, Six Town Housing Offices


Present:	David Hanley (DH)	Independent Chair
	Jo Marshall (JM)	Greater Manchester Police
	Kimberley Salmon-Jamieson (KSJ)	Pennine Acute
	Tracy Shaw (TS)	Pennine Acute
	Pat Jones-Greenhalgh (PJG)	Bury Adult Care Services
	Sarah Davidson (SD)	Pennine Care
	Dr Cathy Fines (CF)	Clinical Commissioning Group
	Maxine Lomax (ML)	Clinical Commissioning Group
	Nisha Bakshi (NB)	National Offender Management
	Sharon McCambridge (SM)	Six Town Housing
	Mandy Symes (MS)	Bury Council (facilitator)
Apologies:	Julie Gonda (JG)	Bury Council
	Stuart Richardson	Pennine Care
	Chris Sykes	Greater Manchester Police
	Rick Jackson	Greater Manchester Police
	Jax Effiong(JE)	Greater Manchester Fire and Rescue
Distribution	Board Members and representing PA's	
	Chloe McCann, Health and Wellbeing Board	

ACTION


1.0	INTRODUCTIONS	
	DH welcomed members and apologies given as above.	
2	Minutes of last meeting and matters arising	
2.1	5.2 – needs to be amended - the advice given was that the CCG have in fact agreed funding. All Noted.	
3	Update on Strategic plan and work stream areas	
	<u>Making it Happen Group (MIHG) - SM</u>	
3.1	SM advised the group is working well. 2 nd meeting held and good progress is being made. Further meeting w/c 11/7/16. The group were pleased to welcome David to the last meeting.	
3.2	Clarity needed re: Pennine Acute representation at the Group – KSJ confirmed that Barry Williams should be the invited rep.	
3.3	MIGH has discussed the need for a risk register, but wanted to have guidance from the Board.	
3.4	Discussion held and Members agreed that risk register will be pulled together and MIHG will trial until the Oct Board where Board will give final view/approval.	SM
3.5	Board members to forward any risks they feel should be on the register to MS by the end of July.	All

3.6	Risk register to be put on as agenda item for Oct meeting.	MS
3.7	<u>Data Collection – JM and JG</u> JM advised this is ongoing. JM and JG to meet to discuss further.	JM & JG
3.8	Performance report will be brought to October's Board.	JM & JG
3.9	<u>Self Assessment - JM</u> JM presented report. See below:  BASB Assurance.pptx	
3.10	Principle is to extend the assurance process.	
3.11	Queries raised about where external regulation fits in i.e. CQC, Ofsted etc.	
3.12	Discussion around various organisations having different levels of scrutiny for example health services have detailed, multi-layered scrutiny which requires provision of assurance to different bodies other organisations do not have that level of scrutiny around adult safeguarding via a regulator.	
3.13	Discussed the "so what" factor –e.g. assurance is given that training is delivered but we don't know whether this means customers/patients get a better service or that processes are embedded. Agreed that we would need to add a further section to the assurance document, the "so what column", to evidence the impact of actions/initiatives.	
3.14	JM put forward a proposed model which the police would test. Board agreed the model in principle but acknowledged that there would not be a "one size fits all" approach for self assurance in deference to the level of scrutiny that Health services are already under. Agreed however, where appropriate, organisations would test one area of the self assurance framework.	
3.15	The MIHG will support JM to pull together an initial testing of the Police Service on the communication element of the self assessment. Need to look at how/who is going to support this and then report back to the Oct Board.	SM & JM
3.16	<u>Communication Strategy – SM and MS in absence of JE</u> This workstream is being supported through the MIGH as an ongoing agenda item. Initial plan has been agreed, JE and Maria Worthington (Six Town) are arranging various meetings in order to take forward.	
3.17	Healthwatch have agreed that they can support the adult safeguarding agenda through a community consultation event.	
3.18	<u>Collaborative Learning and Development Plan</u> Currently overlaying roles and responsibilities in organisations with required training so that gaps/economies of scale can be identified. MIGH will arrange for a formal update report to come to the October	SM & MS

ACTION

	Board.	
3.19	<u>Forum for Safeguarding Managers</u> Group has been set up, it meets every 2 months, 1 meeting held, next meeting early Sept. ToR has been agreed. Group are looking to extend their membership once they are established.	
3.20	<u>Benchmarking with Other Safeguarding Boards - MS</u> MS advised that the NW performance leads have pulled together a list of indicators which will allow benchmarking between Boards. Half of the authorities have submitted data the other half are in the process of submitting. This data can then be added to the performance report.	JM & JG
3.21	<u>Policy, Protocol and Thresholds - SD</u> 1 st draft document has been completed. 1 st working group meeting has been arranged for the 15 th August.	
3.22	<u>Case Review Group – PJG and CF</u> ToR agreed and another meeting date has been set. ToR for critical case review has also been agreed – however still need to identify the review lead officer. CF and PJG to discuss. CF advised that on discussion it would be advisable to have someone with a mental health background to lead the review.	CF & PJG
3.23	Agreed review needs to be completed and report produced prior to the next Board. The review also needs to be completed before the court case is completed.	CF & PJG
4	Annual Report	
4.1	Annual report presented, see below for final design.  Adult Safeguarding Annual Report 2015_	
4.2	Thanks given in particular to Ailsa Dunn (Six Town) for her support on the design. SM to pass thanks on.	SM
4.3	CF and ML advised that there are a number of typos that need to be corrected. In addition the increase in the number of people with dementia who were supported through the safeguarding process could also be due to the programme of work around on early dementia diagnosis.	
4.4	Board members to have one final read of the report and send any comments over to MS by the 15 th of July. Any serious issues will be raised virtually with the Board – however in the event that there are only minor changes the document will be amended and a final document disseminated.	All MS
5	Board Resources	
5.1	DH advised that the Police and Crime Commissioner has not yet given any clear steer on funding to Adult Safeguarding Boards.	
5.2	Adult Safeguarding Board Chairs are meeting in a few weeks to discuss further. DH to report back.	DH

ACTION

5.3	PJG advised that ADASS are also meeting with the PCC, PJG to report back.	PJG
5.4	Agreed that this will again be an agenda item on Oct's Board.	MS
6	Safeguarding Leaflet	
6.1	Discussions had been deferred as agreement could not be reached on whether additional abuse types should be added to the leaflet.	
6.2	Board agreed that the leaflet was a signposting tool only.	
6.3	Discussion that the Care Act definition was not exact regarding types of people who would come under adult safeguarding (but acknowledged that it needs to be worded so that it is jargon free).	
6.4	MIGH to look at the safeguarding leaflet and re-work, again bringing to Board for sign off.	SM
7	Any other Business	
7.1	NB advised that Bury NOMS is moving out of their current placement, however will continue to work from their current office until 2017. NB will ensure the Board are kept updated.	NB
7.2	Community Safety Partnership annual report. See below. (please note the report was not circulated in time for consideration at the Board). Board acknowledged the report any comments to be forwarded to MS. DH to meet with CS to discuss the links with the CSP and feedback on the report.  annual report V.2.ppt	All DH
	Date and Time of Next Meeting: 4th October , 14.00 – Bury Police Station Dunsters Road <u>Please note the above is an amended meeting date – previously 11th October</u> <u>Please note new meeting dates below:</u> All meetings will be held from 2pm to 4pm. 17 th January 2017 – to be confirmed	